

SECTION .0200 - PROGRAM GRANTS

02 NCAC 57 .0204 APPLICATIONS FOR GRANTS

(a) The Commission shall designate specific dates for submission of grant applications. Grant application submission dates shall be announced in the call for proposals on the Commission website, <http://tobaccotrustfund.org> not less than 30 days before the application is due.

(b) Grant applications shall be printed and an original and four copies timely submitted to the Commission by hand-delivery, by a designated delivery service authorized pursuant to G.S. 1A-1, Rule 4, or by U.S Mail, or online portal. Applications shall be timely submitted as follows:

- (1) if delivered to the Commission's physical office by the end of the business day on designated date announced in the call for proposals;
- (2) if delivered by designated delivery service, which package bears a shipping date on or before the submission date;
- (3) if placing into the U.S. Mail, addressed to 1080 Mail Service Center, Raleigh, NC 27699 and postmarked on or before the submission date; or
- (4) submitted through online portal by due date.

(c) To be considered for funding, applicants shall complete the Tobacco Trust Fund Grant Application Form which shall contain the following information:

- (1) names, mailing addresses, telephone numbers, and signatures of the applicant;
- (2) if the applicant is an organization, consortium, cooperative, or other entity representing multiple eligible beneficiaries, a description of the applicants, organizational history, mission statement, fiscal information, audit statements (if available), organizational goals, and members of the Board of Directors. If the applicant involves more than one organization, person, or entity, it shall identify participating organizations, persons, or entities and define their roles in completing the project;
- (3) a description of the project, its goals and objectives, and measurable outcomes, including the following:
 - (A) for Compensatory Programs: how the applicant shall quantify actual losses due to the Master Settlement Agreement that are not compensated by payments from the National Tobacco Grower Settlement Trust; or
 - (B) for Qualified Agricultural Program (QAP): how the applicant shall provide the manner in which the project will foster the vitality and solvency of the tobacco-related segment of the State's agricultural economy;
- (4) a statement of the projected cost of the project, including any administrative costs and including expected funding from any other source;
- (5) a description of how the project will be completed including time lines;
- (6) explanation of how the project's results will be evaluated;
- (7) at least two references who may be contacted by the Commission;
- (8) any other information required by G.S. 143, Article 75 or these Rules in order to make a decision on the grant proposal; and
- (9) a list and history of the applicant's past projects funded by grants or awards.

(d) Applicants shall also provide an electronic copy as directed with the application packet, if not submitted online.

*History Note: Authority G.S. 143-718; 143-720;
Temporary Adoption Eff. May 15, 2002;
Eff. April 15, 2003;
Amended Eff. December 1, 2008;
Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. October 24, 2015;
Amended Eff. September 1, 2017.*